

MANAGEMENT PLAN

<u>Name:</u> SERVICE COMMISSION
<u>Organization:</u> Church of St. Michael the Archangel
<u>Title:</u> Pastoral Plan
<u>Period of Plan:</u> 2010 - 2014

DESIRED OUTCOME

St. Michael's Service programs will be continuous and self-sustaining. The planning of these programs will reflect past experience, social analysis, theological reflection, planning and action. Educating parishioners on the keys of Catholic Social Teaching will be on-going, using all available resources, to include special events, increased use of the bulletin and the parish website. Education of these issues will be incorporated in the school and faith formation curricula. Lay leadership will participate in educational programs provided by the Archdiocese and national organizations. Respect for Life education and action will involve the whole parish, especially parish organizations. Advocacy on social issues will involve all segments of the parish. The parishioners will know how to participate in the legislative process.

CURRENT SITUATION

St. Vincent de Paul Society:

- Provides food to the needy through the food pantry and special distributions of food at Thanksgiving and Christmas.
- Provides financial help and spiritual guidance to more than 50 people each year for emergency fuel bills, rent, water bills, etc.
- Collects and repairs bicycles for distribution to needy families at Christmas and year-round

to children living in shelters.

- Collects used cell phones for use by residents living in shelters for battered women.

Ladies of Charity:

•Provides financial help to charitable organizations through fundraising as well as emergencies in our own parish.

Parish Health Ministry:

•Promotes wellness of body and spirit for our parishioners. Flu and pneumonia vaccines are distributed each fall as well as annual blood pressure screenings and blood drives.

Beans and Bread:

- Makes and serves casseroles on the 2nd Saturday of every month for the shelter.

Peace & Justice:

•Parishioners are educated on social issues through the bulletin and lay witness talks from the altar. At least once a year, the parish conducts a postcard campaign on a social issue.

•Respect for Life programs consist of 40 Days for Life and praying the Rosary at the Belair Road abortion clinic.

•Set up annual Giving Trees in the church and chapel and distribute donations to area nursing home and HeadStart program.

Grief Ministry:

•A tri-parish bereavement program is offered to the parishioners several times a year. Members of the committee collaborate with Annunciation and St. Clement's to provide an annual program centered on grief and loss.

Nursing Home Committee:

•Members visit Mariner Care Nursing Home on the 1st and 3rd Tuesday of every month to minister to our Catholic faith and to provide activities to the residents.

Pastoral Visitors:

- Members minister to the sick and homebound during weekly or biweekly visits.

Helping Hands Committee:

•Members provide services to the homebound and infirmed like shopping and transportation to doctors as well as providing the families with information about other assistance available to them.

GOALS

GOAL 1: Educate and involve the entire parish community on ways to respect life in the parish.
(Peace and Justice Committee)

ACTION STEPS, TIMETABLE AND RESOURCES & MEASUREMENT

ACTION STEP 1: Recruit new members and more participation for Respect Life events.	
TIMETABLE	Fall of 2010 – Committee members to attend meetings of parish organizations to discuss ways to include Respect for Life awareness in their programs.
RESOURCES	Holy Name Society, Knights of Columbus, Sodality, Ladies of Charity, Faith Formation and school leaders.
MEASUREMENT	Spring 2011 – At least four parish organizations will be participating or planning a Respect for Life activity such as the march outside the Belair Road Abortion Clinic. (3 rd Saturday each month)

ACTION STEP 2: Parish participation in March on Washington	
TIMETABLE	Nov 2010 – Recruit parishioners to attend the March with other parishes on St. Ursula’s bus. Jan 2013 – Have enough participation by St. Michael’s parishioners to have our own bus.
RESOURCES	Pulpit, bulletin, website, Archdiocesan Respect for Life office, Maryland Catholic Conference, United States Conference of Catholic Bishops, Parish Involvement committee, St. Ursula parish
MEASUREMENT	Spring 2011 – increased number of participants to Washington Spring 2013 – Leasing a bus from St. Michael parish.

ACTION STEP 3: Make “40 Days for Life” a more prominent parish event.

TIMETABLE	Winter 2011 – Organizing committee plans event for Sept/Oct 2012
RESOURCES	Pulpit, bulletin, website, Archdiocese, Maryland Catholic Conference, United States Conference of Catholic Bishops, neighboring parish bulletins
MEASUREMENT	Sept 2012 have a rich 40 Days program. Lent 2013 have similar event for Lenten 40 Days.

Potential obstacles that you anticipate:

Lack of education on the issue, especially with school children

Contingency solutions to overcome those obstacles:

Join with other parishes in their events.

GOALS

GOAL 2: Strengthen fellowship to our sister parish in Baltimore, St. Wenceslaus. (St. Vincent de Paul Society)

ACTION STEPS, TIMETABLE AND RESOURCES & MEASUREMENT

ACTION STEP 1: Reach out to St. Wenceslaus parishioners through donations, music, and volunteer assistance.	
TIMETABLE	2010 – Invite St. Wenceslaus parishioners to attend our parish events, and join them on service and social projects.
RESOURCES	Clergy and staff of both parishes.
MEASUREMENT	Summer 2011 – shared programs will have begun. 2014 – St. Wenceslaus will be involved in our 100 th anniversary celebrations.

Potential obstacles that you anticipate:

Transportation and distance between parishes

Contingency solutions to overcome those obstacles:

Enter into small projects and groups at first, expand participation in years to come

GOALS

GOAL 3: To be a parish that advocates for the poor and disadvantaged and is educated on Catholic Social Teaching. (Peace and Justice)

ACTION STEPS, TIMETABLE AND RESOURCES & MEASUREMENT

ACTION STEP 1: Participation in Lobby Night in Annapolis.	
TIMETABLE	Feb 2011
RESOURCES	Maryland Catholic Conference Website, Pulpit, bulletin, St. Michael's website
MEASUREMENT	Increase Lobby Night attendance by our parishioners by 15 over last year for a total of at least 30 St. Michael's parishioners.

ACTION STEP 1: Increase in our parishioners subscriptions to Maryland Catholic Conference	
TIMETABLE	March 2011
RESOURCES	Maryland Catholic Conference materials and website, Pulpit, bulletin- Fr. Jim's Pastoral Column to explain controversial issues prior to the MD General Assembly, St. Michael's website

MEASUREMENT	Increase membership over Dec 2009 subscriptions by 20
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Potential obstacles that you anticipate:

Controversial issues

Technology (Internet) for some parishioners

Contingency solutions to overcome those obstacles:

Education

Hand-outs with issues and phone numbers for government leaders

GOALS

GOAL 4: Interaction and involvement with Youth Ministry groups. (St. Vincent de Paul)
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ACTION STEPS, TIMETABLE AND RESOURCES & MEASUREMENT

ACTION STEP 1: Have Youth Ministry serve food at area shelter (Eastern Regional)	
TIMETABLE	Spring 2011
RESOURCES	Baltimore County Social Services, Youth Ministry Core Team, Pastor, School and Faith Formation leaders
MEASUREMENT	Youth from St. Michael's serve food at least once a month at area shelter

ACTION STEP 2: Have Youth Ministry conduct the annual Giving Tree program by making the ornaments, trimming the trees each week with new ornaments and collecting the gifts each week for safe storage until they are distributed. (St. Vincent de Paul Society will assist if necessary)	
TIMETABLE	December 2011

RESOURCES	Youth Ministry Core Team, school and Faith Formation leaders, Overlea Nursing Home, HeadStart program directors at St. Jerome
MEASUREMENT	Youth take a more active role in the preparation and distribution of the donations.

Potential obstacles that you anticipate:

Coordination with shelter and YM group

Contingency solutions to overcome those obstacles:

Establish an organization committee made up by Service and YM Core Team

GOALS

GOAL 5: Educate parishioners on available services for elderly, sick and homebound. (Pastoral Visitors, Helping Hands)

ACTION STEPS, TIMETABLE AND RESOURCES & MEASUREMENT

ACTION STEP 1: Create a committee to do hospital follow-up calls to establish any needs	
TIMETABLE	Spring 2011
RESOURCES	Pastoral Visitors, Parish Involvement Committee, Pulpit, Website, bulletin
MEASUREMENT	Increased number of pastoral care visits to homes.

ACTION STEP 2: Work with our neighboring parishes to see if we can share our resources to better serve the parishes in the areas of pastoral visits and Helping Hands	
TIMETABLE	Fall 2011

RESOURCES	St. Clement and Annunciation staff, Pastoral Visitors
MEASUREMENT	Reach more of our catholic community in need. Establish relationships with other parishes.

Potential obstacles that you anticipate:

Privacy Act (HIPA)

Reluctance on behalf of families to have visitors in the home

Contingency solutions to overcome those obstacles:

GOALS

GOAL 6: Have existing committees under the Service Commission recruit volunteers and initiate new service projects. (All Committees)

ACTION STEPS, TIMETABLE AND RESOURCES & MEASUREMENT

ACTION STEP 1: Create informational pieces to help committees solicit new volunteers	
TIMETABLE	2011
RESOURCES	Bulletin advertisements from each committee that inform about an activity or event plus welcome new participants. Collaborate with the Welcome Committee and make use of the Welcome Packet for new parishioners.
MEASUREMENT	Increased numbers of volunteers and new project ideas.

Potential obstacles that you anticipate:

Age of available volunteers

Lack of knowledge by parishioners on specific groups

Contingency solutions to overcome those obstacles:

Encourage younger volunteers

Arrange meeting times and events to fit volunteers still working